

TOWN OF **OSHKOSH** WINNEBAGO COUNTY, WI

2017 Annual Financial Report

Prepared March 2018
By Jeannette Merten, Town Clerk

Town Hall: 230 E County Road Y, Oshkosh, WI 54901
Mailing Address: 1076 Cozy Lane, Oshkosh WI 54901
Email: townofoshkosh@gmail.com

Town of Oshkosh fire fighters practice during a control burn in 2013.



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*Consider giving back to the community
by joining our Volunteer Fire or First Responder Rescue team
Contact department personnel to apply (first page inside)*

Town Board Meetings

Town Board meetings are held at the town hall, 230 East County Road Y, every 2nd and 4th Monday each month. Meetings begin at 7 p.m..

The 2018 Annual Town meeting is scheduled for Tuesday, April 17, 2018, 7:00 p.m. at the town hall.

Animal Control

Contact person is Jason Wolfigram at 920-420-0674.

Impounded animals are brought to the Neenah Animal Shelter, Hwy GG, Neenah.

Board of Appeals

The board members are Gerald Frey (chair), Tom Gabert, Stan Kellenberger, Jim Merten Jr., and John Thiel. Alternates are Bill Demler and Beth Erdman.

Building Permits

Town Building Inspector is Dave Frank. For an appointment call 920-233-1999. Mailing addressing is 4660 Sandy Beach Road, Oshkosh, WI 54901.

Fire and First Responder Volunteer Departments

Fire Chief, Todd Zak.....920-231-7086

Assistant Fire Chief, Phil Grundy.....920-231-7933

First Responder Coordinator, Jason Selwitschka...920-203-8791

Fire Inspector, Todd Zak

By Ordinance all house address numbers must be visible from the road.

The departments make periodic checks and notices will be sent to those in violation.

Planning and Zoning Commission

The commission members are Jim Erdman (chair), Fred Boss, Alfred Ganther Jr., Ronald Harrell, Sharon Karow, Carol Kaufmann and Robert Walter.

Property Assessments

The Town Assessor is Troy Zacharias with Action Appraisers and Consultants LLC. Mailing address is PO Box 557, Kaukauna, WI, 54130-0557. Business hours are 8:00 a.m. to 4:00 p.m., Monday through Friday. Phone: 920-766-7323.

Held at the town hall:

Board of Review - May 31, 2018—3:00 p.m. to 5:00 p.m.

Open Book - May 16, 2018 —5:00 p.m. to 7:00 p.m.

Zoning Administrator

Carol Kaufmann, 2677 Indian Point Rd, Oshkosh WI 54901

Phone: 920-216-4668

2017 RECEIPTS

TAX ROLL COLLECTED IN 2016/2017

Property Taxes Collected (Real Estate)	\$	4,087,083.81
Property Taxes Collected (Personal Property)	\$	37,036.92
Special Assessment	\$	244,580.20
Winnebago County Final Tax Settlement (Aug.)	\$	65,018.55
Delinquent Personal Property Retained	\$	2054.91
		\$4,435,774.39

STATE OF WISCONSIN/FEDERAL

Shared Revenue	\$	87,574.66
State Grant Local Transportation Aid	\$	61,149.54
2% Fire Insurance Dues	\$	11,546.99
State-In Lieu of St Cons	\$	14.19
Recycling Grant	\$	9,565.59
Lottery Credit	\$	4,005.18
PILT DNR Lands	\$	25,197.79
MSP Municipal Services	\$	58.88
Exempt Computer Aid	\$	80.00
		\$ 199,192.82

DOG LICENSES

Dog Licenses (Jan tax collections)	\$	176.00
Dog License (Feb tax collections)	\$	196.00
Dog License-Winnebago Co Retained	\$	303.31
Dog License Collection Deposit Error	\$	2.00
		\$ 677.31

PUBLIC CHARGES

Farm Lease of Town Land	\$	13,715.00
Cell Site Lease	\$	3,750.00
Publication Fee (Liquor License Ads)	\$	245.00
Tax/Assessment Inquire Requests	\$	1,320.00
Town Hall Rental	\$	4,400.00
Clerk's Fee (Election Recount)	\$	249.08
Billed Garbage/Recycle Charge	\$	205.00
Rural Insurance Refund	\$	444.00
Town Supplies Reimbursement	\$	12.72
		\$ 24,340.80

2017 RECEIPTS

BANKING

Bank Account Interest	\$	1,983.91	
Preservation Fund Interest Balance	\$	150.00	
Debit Acct—Start Up	\$	1,005.00	
Void Chk-Appleton	\$	90.00	
Rounding	\$	0.13	
			\$ 3,229.04

LICENSES, PERMITS, FEES & FINES

Permit - Culvert	\$	3,000.00	
Culvert Cost Replacement	\$	9,108.17	
Permit - Building	\$	13,188.54	
License - Cigarette	\$	15.00	
License - Fireworks	\$	9,552.00	
License Franchise - Cable TV	\$	20,613.56	
Judgement Fee-Clerk of Courts	\$	20.00	
License - Liquor	\$	1,420.00	
License - Operator	\$	819.00	
Road Excavation Permit	\$	540.00	
Zoning Permits	\$	1,350.00	
			\$ 59,626.27

PAYROLL WITHHOLDING

Social Security	\$	17,233.40	
Medicare	\$	4,030.76	
US Federal	\$	5,527.74	
State	\$	2,787.47	
			\$ 29,579.37

Fall Election Dates

Fall Primary August 14, 2018

Fall General Election November 6, 2018

MyVote Wisconsin website: <https://myvote.wi.gov/en-us/>

2017 RECEIPTS

ASSETS - BEGINNING OF YEAR

Cash on Hand	\$	7,228.97	
Investments	\$	532,857.60	
			\$ 540,086.57

RECEIPT BALANCE

\$ 5,292,506.57

2017 EXPENSES

2016/17 TAX COLLECTION PAID TO SCHOOL DISTRICTS

Oshkosh Area School-Levy	\$	1,741,295.32	
PILT	\$	14,407.94	
Winneconne Comm. School-Levy	\$	549,624.09	
Fox Valley VTAE District School-Levy	\$	263,075.93	
PILT	\$	1,586.97	
			\$ 2,569,990.25

2016/17 TAX COLLECTION PAID TO SANITARY DISTRICTS

Butte des Morts Sanitary District	\$	6,852.54	
County Final Settlement	\$	2,315.22	
Edgewood-Shangri-La Sanitary District	\$	15,190.00	
Island View Sanitary District	\$	1,333.20	
			\$ 25,690.96

2016/17 TAX COLLECTION PAID TO OTHER GOVERNING BODIES

State of Wisconsin-Levy	\$	40,042.32	
Winnebago County-Levy	\$	1,373,622.38	
Dog Licenses To County	\$	346.00	
Sewer Maint Fee	\$	3,972.00	
PILT	\$	8,275.89	
			\$1,426,258.59

2017 EXPENSES

Salaries are shown with employer's portion of tax withholdings included

SALARIES & EXPENSES

Chair/ Supervisors	Salary/FICA	\$ 27,989.04	
	Expenses	\$ 2,900.06	
	Cell Phone	\$ 720.00	
	P & Z Committee	\$ 682.60	
	Board of Appeals	\$ 220.94	
	Sub-Total		\$ 35,512.64
Clerk	Salary/FICA	\$ 37,677.48	
	Background Chk	\$ 140.00	
	Expenses	\$ 1,308.14	
	Print & Ads	\$ 212.99	
	Office Supplies	\$ 1,604.23	
	Computer Expense	\$ 1,495.61	
	Postage	\$ 764.00	
	Sub-Total		\$ 43,202.45
Treasurer	Salary/FICA	\$ 12,918.00	
	Expenses	\$ 2,689.28	
	Postage	\$ 1,529.75	
	Debit Card Acct Exp	\$ (111.15)	
	Dog License Admin.	\$ 26.00	
	Accountant	\$ 2,425.00	
	Sub-Total		\$ 19,476.88
Total of Board Salaries and Expenses			\$ 95,191.97

Building Inspector

Salary w/FICA	\$ 12,104.82	
Expenses	\$ 991.11	
Sub-Total		\$ 13,095.93

Zoning Inspector

Salary w/FICA	\$ 7,750.80	
Expenses	\$ 753.36	
Sub-Total		\$ 8,504.16
Total Salaries/Expenses		\$ 21,600.09

2017 EXPENSES

ELECTIONS

Election Officials Compensation	\$	1,512.00	
Expenses	\$	1,139.49	
Publications	\$	147.75	
Ballots Printed Materials	\$	55.22	
Voting Equip Consumables	\$	852.68	
			\$ 2,567.65

LEGAL

General	\$	2,359.21	
Legal Board of Review	\$	885.30	
Legal Winnebago Utili	\$	5,401.97	
			\$ 8,646.48

TOWN HALL

Custodian Salary/FICA	\$	4,833.50	
Maintenance	\$	1,218.41	
Supplies	\$	1,010.86	
Office <small>Record Storage-Cable TV-Phones -Internet at Town Hall</small>	\$	3,058.31	
Utilities	\$	7,450.26	
			\$ 17,571.34

INSURANCE

Board/Property/Buildings	\$	7,115.50	
Workers Compensation	\$	6,057.75	
VFD Accident Insurance	\$	940.00	
			\$ 14,113.25

VOLUNTEER FIRE DEPARTMENT

Reimbursement of Fire Calls	\$	21,831.42	
Fire Chief Salary/FICA	\$	5,661.48	
Fire Assistant Chief Salary/FICA	\$	2,687.04	
Fire Inspector Salary/FICA	\$	3,649.35	
VFD Gasoline	\$	810.69	
VFD Truck Maint./Repair	\$	7,939.23	
VFD Supplies/Equipment	\$	6,247.06	
VFD Education	\$	1,633.10	
VFD Misc. Expense	\$	5,356.51	
VFD Other Maint./Repairs	\$	3,430.16	
VFD High Capacity Well	\$	866.09	
2% Dues	\$	12,606.75	
			\$ 72,718.88

2017 EXPENSES

FIRST RESPONDER DEPARTMENT

First Responder EMS Calls	\$	7,810.02	
First Resp. Coordinator Salary	\$	3,229.56	
First Resp. Expense	\$	10,849.67	
First Resp., Equip. & Supplies	\$	1,657.65	
Education	\$	4,257.31	
			\$ 27,804.21

PROPERTY ASSESSMENTS

Service Contract	\$	14,000.00	
Board of Review Expense	\$	103.52	
Manuf Properties (State)	\$	361.26	
			\$ 14,464.78

ROADS AND UTILITIES

Local Road Maintenance	\$	201,579.04	
Street Lighting	\$	8,042.06	
			\$ 209,621.10

PUBLIC SERVICE

Garbage Curbside Pickup	\$	115,965.87	
Recycling Curbside	\$	105,072.42	
Recycling	\$	3,898.23	
Animal Expense	\$	290.00	
Plummers Cemetery	\$	3,181.00	
Stormwater Expense	\$	1,318.50	
Misc—Funeral	\$	105.95	
			\$ 229,831.97

2017 Population: 2467
Indebtedness Ending 12/31/17: Zero

Town Levy paid in 2016/2017: \$211,362
Town Area in Square Miles: 9.64
Town Road Miles: Approx. 28 Miles

2017 EXPENSES

PAYROLL WITHHOLDINGS

Social Security	\$	17,233.40
Medicare	\$	4,030.76
Federal US	\$	5,527.74
State	\$	2,787.47
		\$ 29,579.37

CAPITAL OUTLAY EXPENDITURES

Principal-IVSD Road Asphalt Loan	\$	7,760.00
VFD High-Capacity Well	\$	15,962.76
		\$ 23,722.76

ASSETS - END OF YEAR

Cash on Hand	\$	6,303.82
Investments	\$	496,829.10
		\$ 503,132.92

EXPENSE BALANCE

\$5,292,506.57

Financial Statement of Accounts Ending December 31, 2017

CASH ACCOUNTS:

Verve - General Checking	\$	5,404.49
Verve - Savings	\$	5.48
Verve-Purchases/Debit Acct	\$	888.85
Verve-Purchases Savings	\$	5.00
Sub-total	\$	6,303.82

INVESTMENT ACCOUNTS:

Wells Fargo Money Market	\$	106,328.72
Preservation Fund (Restricted)	\$	73,000.00
Citizens First Bank CD	\$	100,000.00
Citizen First - Plummers Cemetery CD (Restricted)	\$	8,131.42
Choice Bank	\$	209,368.96
Sub-total	\$	496,829.10

Total Assests:	\$	503,132.92
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Budget Summary

	2017 Budget	2018 Budget	Net % Change
<u>Revenues:</u>			
Taxes	\$216,362	\$289,020	33.6
Intergovernmental Revenue	\$152,979	\$176,331	15.3
Licenses & Permits	\$53,700	\$50,935	-5.1
Public Charges for Services	\$236,580	\$240,210	1.5
Miscellaneous Revenue	\$16,200	\$16,200	0
Funds To Reduce Levy	\$93,613	\$0	-100
TOTAL	\$769,434	\$772,696	.4
<u>Expenses:</u>			
General Government	\$181,472	\$182,522	.6
Public Safety	\$122,917	\$117,492	-4.4
Public Works	\$436,120	\$447,210	2.5
Health & Human Services	\$4,000	\$4,000	0.0
Conservation & Development	\$1,500	\$2,000	33.3
Debt Service	\$8,360	\$0	-100
Other Financing Uses	\$15,065	\$19,072	27.1
TOTAL	\$769,434	\$772,696	.4

Town of Oshkosh

Mailing address:
1076 Cozy Lane, Oshkosh WI 54901
Town Hall address:
230 E Cty Y, Oshkosh WI 54901
website: www.townofoshkosh.com
email: townofoshkosh@gmail.com
phone: (920) 235-7771

2018 RECYCLING DATES

Garbage is picked up every Monday for the entire town.
Recycling is picked up according to the schedule below.

ADVANCED DISPOSAL (920) 685-6666

● =Commingle

■ =Paper

✕ =Holiday

Trash picked up weekly

JANUARY							FEBRUARY							MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	✕	●	3	4	5	6					1	2	3					1	2	3	1	■	3	4	5	6	7
7	■	9	10	11	12	13	4	■	6	7	8	9	10	4	■	6	7	8	9	10	8	●	10	11	12	13	14
14	●	16	17	18	19	20	11	●	13	14	15	16	17	11	●	13	14	15	16	17	15	■	17	18	19	20	21
21	■	23	24	25	26	27	18	■	20	21	22	23	24	18	■	20	21	22	23	24	22	●	24	25	26	27	28
28	●	30	31	25	●	27	28	25	●	27	28	29	30	31	29	■											
MAY							JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	1	●	3	✕	5	6	7					1	2	3	4
6	●	8	9	10	11	12	3	●	5	6	7	8	9	8	■	10	11	12	13	14	5	■	7	8	9	10	11
13	■	15	16	17	18	19	10	■	12	13	14	15	16	15	●	17	18	19	20	21	12	●	14	15	16	17	18
20	●	22	23	24	25	26	17	●	19	20	21	22	23	22	■	24	25	26	27	28	19	■	21	22	23	24	25
27	✕	■	30	31	24	■	26	27	28	29	30	29	●	31	26	●	28	29	30	31							
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		■	2	3	4	5	6					1	2	3							1
2	✕	■	5	6	7	8	7	●	9	10	11	12	13	4	●	6	7	8	9	10	2	●	4	5	6	7	8
9	●	11	12	13	14	15	14	■	16	17	18	19	20	11	■	13	14	15	16	17	9	■	11	12	13	14	15
16	■	18	19	20	21	22	21	●	23	24	25	26	27	18	●	20	21	✕	23	24	16	●	18	19	20	21	22
23	●	25	26	27	28	29	28	■	30	31	25	■	27	28	29	30	23	■	✕	26	27	28	29				

Magnet recycle calendars are available. If you are interested in obtaining one, please call 920-235-7771 or email townofoshkosh@gmail.com

Prescription for healthy waters

More things to know:

Several state and county laws and rules protect shoreland and shallow water areas. For example, statewide, it is illegal to build most structures within 75 feet of the shore, or to place fill on lake beds. Shoreland Management is a partnership between state and local government. Each county has its own shoreland zoning ordinance that regulates development near navigable lakes and streams, in compliance with statewide minimum standards. Additionally, many of the counties' ordinances are more protective than the minimum state standards, so check with your local county zoning office before cutting or removing shoreland vegetation. To learn which shoreline alterations are prohibited or require a permit, call your local DNR or County Zoning Office.

Healthy lakes and rivers are necessary for functioning ecosystems. The water is safe for swimming and fishing. The aquatic habitat supplies food, cover, and spawning areas for fish. Natural shoreline vegetation supports songbirds, small mammals, and other wildlife. Throughout the watershed, land management activities are planned to minimize impacts to water quality.

A healthy lake or river doesn't just happen. Shoreline property owners and others living in the watershed must take steps to ensure the ecological health of lakes and rivers. Only if more waterfront owners manage their shoreline in a natural condition can fish and wildlife populations on Wisconsin lakes and rivers stay healthy and abundant.



Karl Neun Photo

Good fishing doesn't just happen. It's the result of clean water and abundant spawning habitat found in lakes and rivers that still have plenty of natural shoreline.

2017 Town Board Members

Town Chair	Jim Erdman	2492 Hickory Lane, 54901	920-233-3618
Town Supervisors	Matt Merten	1054 Cozy Lane, 54901	920-410-2206
	Jason Wolfgram	2963 Jackson St, 54901	920-420-0674
Town Treasurer	Laura Hunt	4749 Plummers Pt Rd, 54904	920-385-6866
Town Clerk	Jeannette Merten	1076 Cozy Lane, 54901	920-235-7771



Sanitary Districts

All phone numbers are 920 area code

Butte des Morts Consolidated Sanitary District No. 1

Owen Russell, President	582-4328
Norm Zobel, Secretary	582-7711
Gerald Miller, Treasurer	582-7167
Yvonne Zobel, Deputy Sec-Trea.	582-7711

Edgewood-Shangri La Sanitary District

Fred Guenther, President	231-6760
Robert Schmiedel, Treasurer	231-4271
James Killinger, Secretary	235-0188
Joan Guenther, Business Secretary	231-6760

Island View Sanitary District

Ronald Harrell, President	233-4739
Vicky Rowe, Secretary	233-3441
Thomas Konrad, Treasurer	233-0504
Trish Marks, Business Secretary	312-4040

Sunset Sanitary District

Mike Mieritz, President	427-6419
Ken Fell, Treasurer	426-3842
Jeff Borgardt, Secretary	312-1228
Barb Walker, Business Secretary	420-7344

Town of Oshkosh Sanitary District

James Merten Jr, President	235-7771
Jeannette Merten, Treas-Sec.	235-7771

Rabies vaccination and dog license requirements

As required under the *Wisconsin State Statutes*, owners of dogs in the Town of Oshkosh must have rabies vaccination and be licensed.

Vaccination against rabies of all dogs by a veterinarian is required within 30 days after the dog reaches 4 months of age and revaccinate within one year after the initial vaccination. Older vaccinated dogs must be revaccinate when the certificate expires or within three years of the previous vaccination. Certificates of current vaccination by a veterinarian must be presented when obtaining dog licenses.

All dogs 5 months of age or older require a license. The license fee for neutered males or spayed females is \$3.00, upon presentation of evidence that the dog has been neutered or spayed, and \$8.00 for not neutered male or not spayed female dogs.

New residents of the town have 30 days to obtain a dog license.

Penalties

A late fee of \$5.00 shall be added to the owner of each dog 5 months of age or over who fails to obtain and renew his or her dog license by April 1st. An owner who fails to meet the dog licensing requirement by statute may be required to forfeit no less than \$50.00 nor more than \$100.00.

Please detach and mail application below to:

Town of Oshkosh Treasurer, Laura Hunt (920-385-6866)
4749 Plummers Point Road
Oshkosh WI 54904

\$3.00 for neutered males or spayed females; \$8.00 for not neutered males or not spayed females

Clip and mail the application below; for more than one dog, you may copy this form or provide the same information on a separate sheet of paper.

Mail to Town of Oshkosh Treasurer, Laura Hunt, 4749 Plummers Pt. Rd., Oshkosh, WI 54904

Town of Oshkosh Application for Dog License

Today's date: _____

Owner(s) name: _____

Owner(s) address: _____

Name of dog: _____ Breed: _____

Color and/or markings: _____

Male or Female: _____ Age: _____ Is your dog spayed or neutered? _____



Wood Chipping April through October

Town residents may bring branches to the town hall on Saturdays only between the times 9:00 a.m. to 12:00 p.m. from April through October.

Branches must be 3" in diameter or less. There is a sign designated where at the town hall leave the branches.

Town residents are welcome to take the wood chips during the same time mentioned above on Saturdays.

It is **NOT** a dumping site for grass clippings or anything likewise. Only branches are allowed.

Violators will be cited.

Town Hall Rental

- Town hall rental is available to Town of Oshkosh property owners ONLY
- Cost is \$50 for 6-hours and \$75 for 12-hours.
- For available dates and scheduling, call the town clerk at 920-235-7771 or check the calendar online at townofoshkosh.com for available dates.
- All reservations must be confirmed with the town clerk.



**Great
opportunity!**

TOWN OF OSHKOSH TUITION SCHOLARSHIP PROGRAM

Let us help make your dream of college a reality!

Apply Today!

Deadline is July 10, 2018

The Town of Oshkosh EMS (Emergency Medical Services) is excited to announce its new tuition scholarship program.

Why is the Town of Oshkosh EMS Holding a Scholarship Program?

The Town of Oshkosh EMS realizes that having a skilled and knowledgeable workforce is critical to the success and continued growth of its community. The Town of Oshkosh EMS would like to promote academic performance and accountability to those who are interested not only in the field of EMS, but also the general health care field.

How Does the Scholarship Program work?

On behalf of the Carol Waters Memorial Fund, scholarships will be distributed at \$500 yearly, with a maximum of five (5) scholarship per year. All scholarships will be awarded one per year, per person only. The scholarship committee will make these determinations based on written applications and semi-finalist interviews. Students may apply annually for multiple years up to a maximum of four years. Prior year scholarships will not guarantee future scholarship awards. Scholarships are for tuition and textbooks only.

Who is eligible to participate in the Scholarship Program?

- Any student who is enrolled in a healthcare certificate or diploma program from a fully accredited college, university, technical college, or vocational program
- Must be a Town of Oshkosh resident – OR
- Must be a dependent of a Town of Oshkosh resident – OR
- Be affiliated with the Town of Oshkosh Fire/EMS

How can I apply for a Scholarship?

Students who are interested in applying for the Carol Waters Scholarship Program must complete the following:

- Send your letter of intent to the Town of Oshkosh Scholarship Committee specifying who you would be a candidate for the program
- With your intent letter, send two current letters of references from appropriate sources (not to exceed one page). Each letter must address the student's motivation and potential for success in the health care field.

Applications must be postmarked by July 10, 2018 to:

**Town of Oshkosh Fire/EMS
1801 W. County Road Y
Oshkosh, WI 54904**