



2018 Annual Financial Report

Prepared March 2019
By Jeannette Merten, Town Clerk

Town Hall: 230 E County Road Y, Oshkosh, WI 54901
Mailing Address: 1076 Cozy Lane, Oshkosh WI 54901
Email: townofoshkosh@gmail.com



Josh Koontz allows a young boys to try on a fire fighter helmet as members volunteer during the 2019 Oshkosh Polar Plunge.

*Consider giving back to the community
by joining our Volunteer Fire or First Responder team
Contact department personnel to apply (first page inside)*

Town Board Meetings

Town Board meetings are held at the town hall, 230 East County Road Y, every 2nd and 4th Monday each month. Meetings begin at 7 p.m..

The 2019 Annual Town meeting is scheduled for Tuesday, April 16, 2019, 7:00 p.m. at the town hall.

Animal Control

Contact person is Jason Wolfram at 920-420-0674.

Impounded animals are brought to the Neenah Animal Shelter, Hwy GG, Neenah.

Board of Appeals

The board members are Tom Gabert, Stan Kellenberger, Jim Merten Jr., and John Thiel, Bill Demler and Beth Erdman.

Building Permits

Town Building Inspector is Dave Frank. For an appointment call 920-233-1999. Mailing addressing is 4660 Sandy Beach Road, Oshkosh, WI 54901.

Fire and First Responder Volunteer Departments

Fire Chief, Todd Zak.....920-231-7086

Assistant Fire Chief, Steve Gawaresky.....920-216-1581

Deputy Chief, Tyler Zak.....920-420-7458

First Responder Coordinator, Jason Selwitschka...920-203-8791

Fire Inspector, Todd Zak

By Ordinance all house address numbers must be visible from the road.

Planning and Zoning Commission

The commission members are Jim Erdman (chairman), Fred Boss, Alfred Ganther Jr., Ronald Harrell, Sharon Karow, Carol Kaufmann and Robert Walter.

Property Assessments

The Town Assessor is Troy Zacharias with Action Appraisers and Consultants LLC. Mailing address is PO Box 557, Kaukauna, WI, 54130-0557. Business hours are 8:00 a.m. to 4:00 p.m., Monday through Friday. Phone: 920-766-7323.

Held at the town hall:

Board of Review - May 30, 2019—3:00 p.m. to 5:00 p.m.

Open Book - May 16, 2019 —4:00 p.m. to 6:00 p.m.

Zoning Administrator

Carol Kaufmann, 2677 Indian Point Rd, Oshkosh WI 54901

Phone: 920-216-4668

2018 RECEIPTS

TAX ROLL COLLECTED IN 2017/2018

Property Taxes Collected (Real Estate)	\$	4,192,885.68	
Property Taxes Collected (Personal Property)	\$	73,599.78	
Special Assessment	\$	14,595.00	
Special Charges	\$	229,488.00	
Sewer Delinquent Charges	\$	1,758.20	
Winnebago County Final Tax Settlement (Aug.)	\$	78,171.91	
Dog Licenses	\$	316.00	
Delinquent Personal Property Retained	\$	5,667.05	
AG Use Conversion Chrg	\$	1,119.45	
Tax Levy Overrun	\$.49	
			\$ 4,597,601.56

STATE OF WISCONSIN & FEDERAL

Shared Revenue	\$	86,843.93	
State Grant Local Transportation Aid	\$	66,342.53	
2% Fire Insurance Dues	\$	11,305.24	
State-In Lieu of Tax St Cons	\$	14.19	
Recycling Grant	\$	9,561.12	
Lottery Credit	\$	5,026.60	
PILT DNR Lands	\$	25,257.78	
MSP Municipal Services	\$	65.70	
Exempt Computer Aid	\$	81.18	
			\$ 204,498.27

DOG LICENSES

Dog License-Winnebago Co Retained	\$	305.27	
Dog License Late Fees	\$	27.00	
			\$ 332.27

PUBLIC CHARGES

Farm Lease of Town Land	\$	13,760.00	
IVSD Land Lease	\$	300.00	
Cemetery Lots & Perpetual Care	\$	400.00	
Jones Estate Legal Reimbursement	\$	467.25	
Publication Fee (Liquor License Ads)	\$	245.00	
Tax/Assessment Inquire Requests	\$	1,340.00	
Town Hall Rental	\$	4,975.00	
Dowling Ditch Work	\$	200.00	
OPG-Reimbursement re-keying hall	\$	180.60	
Rural Insurance Refund	\$	47.00	
Purtell VFD Donation	\$	19.90	
			\$ 24,340.80

2018 RECEIPTS

BANKING

Salaries are shown with employer's portion of tax withholdings included

Bank Account Interest	\$	4,173.60	
NFS Tax Collection Payne	\$	30.00	
Dec 2017 Interest	\$	11.71	
Rounding Difference	\$.52	
			\$ 4,215.83

LICENSES, PERMITS, FEES & FINES

Permit - Culvert	\$	2,700.00	
Culvert Cost Replacement	\$	12,677.41	
Permit - Building	\$	11,766.30	
License - Cigarette	\$	15.00	
License - Fireworks	\$	8,001.00	
License Franchise - Cable TV	\$	21,889.14	
License - Liquor	\$	1,620.00	
License - Operator	\$	1,554.00	
Road Excavation Permit	\$	60.00	
Zoning Permits	\$	2,200.00	
			\$ 62,482.85

PAYROLL WITHHOLDING

Social Security	\$	17,324.40	
Medicare	\$	4,051.98	
US Federal	\$	4,939.03	
State	\$	2,821.45	
			\$ 29,136.86

ASSETS - BEGINNING OF YEAR

Cash on Hand	\$	6,303.82	
Investments	\$	496,829.10	
			\$ 503,132.92

RECEIPT BALANCE

\$ 5,423,335.31

2018 EXPENSES

2017/18 TAX COLLECTION PAID TO SCHOOL DISTRICTS

Oshkosh Area School-Levy	\$	1,756,483.11	
PILT	\$	13,353.86	
Winneconne Comm. School-Levy	\$	581,902.83	
Fox Valley VTAE District School-Levy	\$	271,916.63	
PILT	\$	1,577.48	
			\$ 2,625,833.91

2018 EXPENSES

2017/18 TAX COLLECTION PAID TO SANITARY DISTRICTS

Butte des Morts Sanitary District	\$	7,148.73
County Final Settlement	\$	2,117.75
Edgewood-Shangri-La Sanitary District	\$	14,595.00
Island View Sanitary District	\$	1,333.20
County Final Settlement	\$	533.28
	\$	25,727.96

2017/18 TAX COLLECTION PAID TO OTHER GOVERNING BODIES

State of Wisconsin-Levy	\$	0.00
Winnebago County-Levy	\$	1,439,844.45
Dog Licenses To County	\$	294.00
Sewer Maint Fee	\$	3,948.00
PILT	\$	8,353.31
	\$	1,452,439.76

Salaries are shown with employer's portion of tax withholdings included below:

SALARIES & EXPENSES

	Chair/			
	Supervisors	Salary/FICA	\$	27,989.04
		Expenses	\$	3,124.37
		Cell Phone	\$	720.00
		P & Z Committee	\$	1,208.45
		Board of Appeals	\$	180.00
		Sub-Total	\$	33,221.86
	Clerk	Salary/FICA	\$	37,677.48
		Background Chk	\$	259.00
		Expenses	\$	1,507.80
		Print & Ads	\$	1,937.11
		Office Supplies	\$	1,188.55
		Computer Expense	\$	2,661.84
		Copier/Printer/Scanner	\$	247.50
		Postage	\$	1,076.07
		Sub-Total	\$	46,555.35
	Treasurer	Salary/FICA	\$	12,918.00
		Expenses	\$	2,676.22
		Postage	\$	626.82
		Accountant	\$	2,475.00
		Sub-Total	\$	18,696.04
	Total of Board Salaries and Expenses			\$ 98,473.25

2018 EXPENSES

Building Inspector

Salary w/FICA	\$	10,464.77
Expenses	\$	365.00
Sub-Total		\$ 10,829.77

Zoning Inspector

Salary w/FICA	\$	7,750.80
Expenses	\$	480.00
Sub-Total		\$ 8,230.80

Total Salaries/Expenses **\$ 18,461.57**

ELECTIONS

Election Officials Compensation	\$	4,992.00
Training	\$	1,248.79
Expenses	\$	624.97
Publications	\$	193.39
Ballots Printed Materials	\$	121.56
Voting Equip Consumables	\$	1,880.37
		\$ 9,061.08

LEGAL

General	\$	3,121.18
Legal Board of Review	\$	215.30
Legal Winnebago Utili	\$	3,059.00
		\$ 6,395.48

TOWN HALL

Custodian Salary/FICA	\$	3,439.42
Maintenance	\$	3,448.23
Supplies	\$	972.18
Office <small>Record Storage-Cable TV-Phones -Internet at Town Hall</small>	\$	3,337.05
Utilities	\$	6,826.79
		\$ 18,023.67

INSURANCE

Board/Property/Buildings	\$	7,638.50
Workers Compensation	\$	6,378.25
VFD Accident Insurance	\$	940.00
		\$ 14,956.75

2018 EXPENSES

VOLUNTEER FIRE DEPARTMENT

Reimbursement of Fire Calls	\$	21,486.94	
Fire Chief Salary/FICA	\$	5,373.84	
Fire Assistant Chief Salary/FICA	\$	2,687.04	
Fire Inspector Salary/FICA	\$	3,746.33	
VFD Gasoline	\$	1,315.92	
VFD Truck Maint./Repair	\$	5,667.85	
VFD Supplies/Equipment	\$	4,356.68	
VFD Education	\$	1,696.98	
VFD Misc. Expense	\$	5,899.75	
VFD Other Maint./Repairs	\$	2,130.04	
VFD High Capacity Well	\$	490.00	
Air Pack Gear	\$	72,487.00	
			\$ 127,338.27

FIRST RESPONDER DEPARTMENT

First Responder EMS Calls	\$	9,414.78	
First Resp. Coordinator Salary	\$	3,229.56	
First Resp. Expense	\$	7,839.50	
First Resp., Equip. & Supplies	\$	1,934.50	
Education	\$	5,796.25	
			\$ 28,214.59

PROPERTY ASSESSMENTS

Service Contract	\$	14,000.00	
Board of Review Expense	\$	99.16	
Manuf Properties (State)	\$	334.48	
			\$ 14,433.64

ROADS AND UTILITIES

Local Road Maintenance	\$	173,621.91	
Street Lighting	\$	7,959.75	
Stormwater Permit DNR Fees	\$	250.00	
CDBG Training	\$	258.45	
Winnebago Utility Project Gen. Eng.	\$	6,525.00	
			\$ 191,800.11

2018 EXPENSES

PUBLIC SERVICE

Garbage Curbside Pickup	\$	119,556.24	
Recycling Curbside	\$	107,944.92	
Curbside Surcharge	\$	2,421.34	
Recycling	\$	2,682.42	
Woodchipper Salary	\$	1,453.27	
Weed & Nuisance	\$	22.07	
Animal Expense	\$	599.51	
Plummers Cemetery	\$	2,491.42	
Misc—Funeral	\$	154.95	
			\$ 237,326.14

PAYROLL WITHHOLDINGS

Social Security	\$	17,324.40	
Medicare	\$	4,051.98	
Federal US	\$	4,939.03	
State	\$	2,821.45	
			\$ 29,136.86

CAPITAL OUTLAY EXPENDITURES

Juniper Ln Lot	\$	1,507.88	
			\$ 1,507.88

ASSETS - END OF YEAR

Cash on Hand	\$	5,090.75	
Investments	\$	518,459.64	
			\$ 523,550.39

EXPENSE BALANCE

\$5,423,335.31

2018 Population: 2482
Indebtedness Ending 12/31/18: Zero

Town Levy paid in 2017/2018: \$283,520
Town Area in Square Miles: 9.64
Town Road Miles: Approx. 28 Miles

Financial Statement of Accounts Ending December 31, 2018

CASH ACCOUNTS:

Verve - General Checking	\$	2,941.23
Verve - Savings	\$	5.48
Verve-Purchases/Debit Acct	\$	2,139.04
Verve-Purchases Savings	\$	5.00
Sub-total	\$	5,090.75

INVESTMENT ACCOUNTS:

Wells Fargo Money Market	\$	123,482.21
Preservation Fund (Restricted)	\$	71,492.00
Citizens First Bank CD	\$	105,000.00
Citizen First - Plummers Cemetery CD (Restricted)	\$	8,485.43
Choice Bank Money Market	\$	50,000.00
Choice Bank CD	\$	160,000.00
Sub-total	\$	518,459.64

Total Assets:	\$	523,550.39
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Sanitary Districts

All phone numbers are 920 area code

Butte des Morts Consolidated Sanitary District No. 1

Owen Russell, President	582-4328
Norm Zobel, Secretary	582-7711
Gerald Miller, Treasurer	582-7167
Yvonne Zobel, Deputy Sec-Trea.	582-7711

Edgewood-Shangri La Sanitary District

Fred Guenther, President	231-6760
Robert Schmiedel, Treasurer	231-4271
Daryl Ramlow, Secretary	744-7480
Joan Guenther, Business Secretary	231-6760

Island View Sanitary District

Ronald Harrell, President	233-4739
Vicky Rowe, Secretary	233-3441
Thomas Konrad, Treasurer	233-0504
Trish Marks, Business Secretary	312-4040

Sunset Sanitary District

Mike Mieritz, President	427-6419
Ken Fell, Treasurer	426-3842
Jeff Borgardt, Secretary	312-1228
Barb Walker, Business Secretary	420-7344

Town of Oshkosh Sanitary District

Jeannette Merten, Treas.-Sec.	235-7771
Town of Oshkosh Board	

Budget Summary

	2018 Budget	2019 Budget	Net % Change
<u>Revenues:</u>			
Taxes	\$289,020	\$292,041	1.0
Intergovernmental Revenue	\$176,331	\$174,805	-0.9
Licenses & Permits	\$50,935	\$52,735	3.5
Public Charges for Services	\$240,210	\$254,239	5.8
Miscellaneous Revenue	\$16,200	\$16,700	3.1
TOTAL	\$772,696	\$790,520	2.3
<u>Expenses:</u>			
General Government	\$182,522	\$194,752	.6.7
Public Safety	\$117,492	\$125,411	6.7
Public Works	\$447,210	\$455,737	1.9
Health & Human Services	\$4,400	\$4,600	4.5
Conservation & Development	\$2,000	\$3,500	75
Debt Service	\$0	\$0	0
Other Financing Uses	\$19,072	\$6,520	-65.8
TOTAL	\$772,696	\$790,520	2.3

Rabies vaccination and dog license requirements

As required under the *Wisconsin State Statutes*, owners of dogs in the Town of Oshkosh must have rabies vaccination and be licensed.

Vaccination against rabies of all dogs by a veterinarian is required within 30 days after the dog reaches 4 months of age and revaccinate within one year after the initial vaccination. Older vaccinated dogs must be revaccinate when the certificate expires or within three years of the previous vaccination. Certificates of current vaccination by a veterinarian must be presented when obtaining dog licenses.

All dogs 5 months of age or older require a license. The license fee for neutered males or spayed females is \$3.00, upon presentation of evidence that the dog has been neutered or spayed, and \$8.00 for not neutered male or not spayed female dogs.

New residents of the town have 30 days to obtain a dog license.

Penalties

A late fee of \$5.00 shall be added to the owner of each dog 5 months of age or over who fails to obtain and renew his or her dog license by April 1st. An owner who fails to meet the dog licensing requirement by statute may be required to forfeit no less than \$50.00 nor more than \$100.00.

Please detach and mail application below to:

Town of Oshkosh Treasurer, Laura Hunt (920-385-6866)
4749 Plummers Point Road
Oshkosh WI 54904

\$3.00 for neutered males or spayed females; \$8.00 for not neutered males or not spayed females

Clip and mail the application below; for more than one dog, you may copy this form or provide the same information on a separate sheet of paper.

Mail to Town of Oshkosh Treasurer, Laura Hunt, 4749 Plummers Pt. Rd., Oshkosh, WI 54904

Town of Oshkosh Application for Dog License

Today's date: _____

Owner(s) name: _____

Owner(s) address: _____

Name of dog: _____ Breed: _____

Color and/or markings: _____

Male or Female: _____ Age: _____ Is your dog spayed or neutered? _____

Stormwater Management

March brings our first taste of spring with warm southern breezes, spring showers and water everywhere. There are buds on the trees and spring flowers beginning to make an appearance. But there are also oily sheens from streets and driveways running off with the melting snow and washing into our local ditches, and the muddy water is flowing down the ditches and gutters at a rapid rate. Spring is a good time to stop and ask,

"What happens to all that melting snow and rainwater washing across the ground?"

Most of it ends up in our lakes and streams, but along the way it goes through a few changes.

Storm Water is more than just water. Storm water begins its journey to our lakes and rivers when it washes across the surface of the land. When snow melts and rain falls, water flows across streets, rooftops, lawns and farmland. The flowing water carries sand, salt, fertilizer, leaves, grass clippings, pesticides, oil, trash and many other pollutants. Storm water from our local streets, roofs and driveways collect in our roadside ditches, which flows directly into nearby streams and lakes. A common misconception is that water running off streets goes

into a sewage treatment plant. It does not! The polluted water flows directly into our lakes.

"What Can I Do?"

The first step toward keeping our lakes and streams clean is to think about what we do at home. Each of us contributes to storm water pollution and each of us can help stop it. Here are some ways you can help:

- Keep leaves and grass clippings out of the street.
- Direct rainwater away from paved areas to lawns or gardens where it can soak in.
- Get a soil test before applying fertilizer to your lawn. Don't pay for something you don't need. If you do use fertilizer, apply it according to directions and clean up any spills on paved surfaces.
- Clean up pet waste - bury it or flush it down the toilet.
- Compost your leaves and yard debris.
- Keep cars tuned up and repair leaks, and walk or ride a bike whenever you can.
- Wash your car on the lawn or at the car wash that sends its used water to the sewage treatment plant.
- Prevent soil erosion.
- Don't let anything but rain to down the roadside ditch.

Go to <http://www.ripple-effects.com> for more ideas on how you can help our lakes and streams

Adapted from Wisconsin Department of Natural Resources, University of Wisconsin Cooperative Extension,

Recycling News

Beyond knowing a basic principle that we should always pick up after ourselves meaning to dispose of your trash or recycled items in the proper or designated place or container, it can be good to review the rules of separating trash from recyclables.

Do not mix plastic grocery/shopping bags with co-mingle

One main reason is not allowed with the co-mingled items is the placed on a conveyor to be sorted, and the plastic bags can twist around and clog the sorting equipment causing mechanical failure.

The plastic bags are recyclable, and the alternative is:

Deliver your plastic bags to the local grocery store or another designated drop off location. Most grocery stores have a drop off container designated for plastic bags. The same rule applies for plastic film or wraps.

For plastic bags, wraps, and film to be recycled they must be clean and dry, and it works best coming from our homes directly to a store drop-off. Other common items found in co-mingling are clothing, bedding, rope/twine, and hoses and they all cause problems with the sorter. These items should be disposed into the trash.

Our contracted hauler Advance Disposal follows the Tri-County Recycling guidelines. For more details on these guidelines and resources for alternative drop-off sites for non-comingle items is found on their website and the link is: <https://www.recyclomoretricity.org/recycling-guide>

The next link is good information listing specific items on whether it is acceptable for curbside recyclable or trash. <https://www.recyclomoretricity.org/what-do-i-do-with>

Advance Disposal Service offers an alert you can sign up for. Once you are signed up, this alert will be sent to you when there is a weather issue (delay in service) or will send a reminder when a holiday lands on a Monday that curbside pickup is moved to the following day. <https://www.advanceddisposal.com/wi/omro/omro-collection>

Advance Disposal Service has its own guidelines for our town found at the following link: <https://www.advanceddisposal.com/wi/omro/omro-collection/guideline/oshkosh-wi-town-of>

Let us all make a better effort to become smarter on the correct methods to recycle and disposing of trash.

Town Hall Rental

- Town hall rental is available to Town of Oshkosh property owners ONLY
- Cost is \$75 for up to 12-hours.
- For available dates and scheduling, call the town clerk at 920-235-7771 or check the calendar online at townofoshkosh.com for available dates.
- All reservations must be confirmed with the town clerk.

Wood Chipping April through October

Town residents may bring branches to the town hall on Saturdays only between the times 9:00 a.m. to 12:00 p.m. from April through October.

Branches must be 3" in diameter or less. There is a sign designated where at the town hall leave the branches.

Town residents are welcome to take the wood chips during the same time mentioned above on Saturdays.

It is **NOT** a dumping site for grass clippings or anything likewise. Only branches are allowed.

Violators will be cited.

Stay Informed

Look for this image on the home page.



Get the latest in Town of Oshkosh news. Receive an alert to your phone, tablet, or computer regarding recent posts, meeting agendas or urgent information.

You may choose to receive the alert by text message or email or both.

Signing up is super easy!

Go to the town's website to subscribe.

townofoshkosh.com



The late shift election inspectors complete a busy day at the polls in November 2018.

If you are interested in becoming an election inspector, please contact the town clerk at 920-235-7771 or email townofoshkosh@gmail.com.

Elections

After the April 2, 2019 Spring Election, there are no scheduled elections for the remaining 2019 year.

Election dates for the year 2020 are:

- Spring Primary Election - Tuesday, February 18, 2020
- Spring Election and Presidential Preference Primary - Tuesday, April 7, 2020
- Partisan Primary Election - Tuesday, August 11, 2020
- General Election - Tuesday, November 3, 2020

Information about voter registration and absentee ballot applications can be found at website: My Vote Wisconsin, url:
<https://myvote.wi.gov/en-us/>

2019 Recycle Calendar

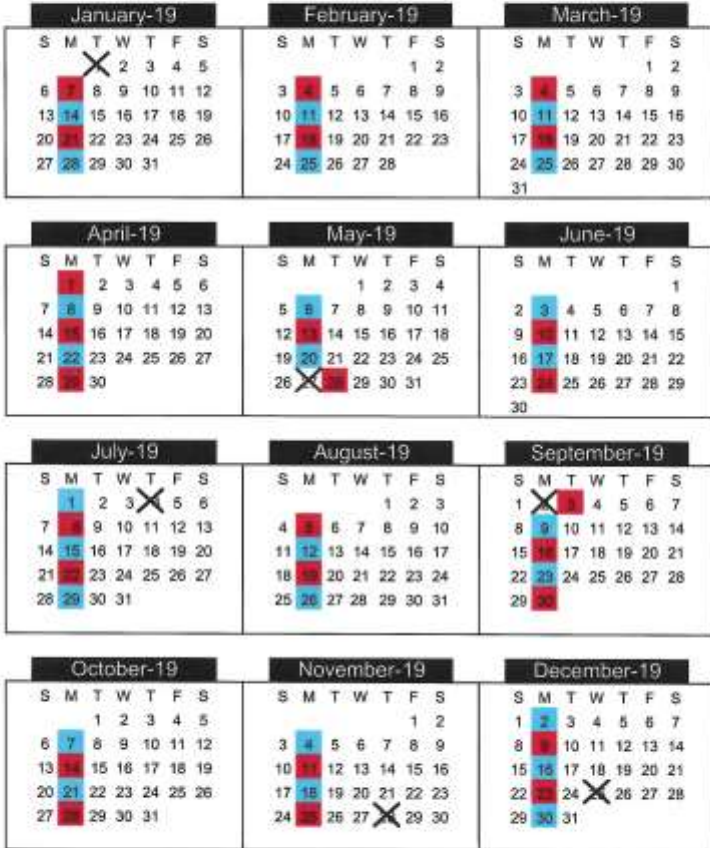
2019 Town of Oshkosh

X = HOLIDAY TRASH IS PICKED UP WEEKLY

COMMINGLE IS BLUE

PAPER IS RED

Town of Oshkosh contracts with:
Advance Disposal Service 920-685-6666



*PLEASE HAVE TRASH AND RECYCLING CONTAINERS CURBSIDE BY 6:00AM

2018 Town Board Members

Town Chairman	Jim Erdman	2492 Hickory Lane, 54901	920-233-3618
Town Supervisor	Matt Merten	1054 Cozy Lane, 54901	920-410-2206
Town Supervisor	Jason Wolfgram	2963 Jackson St, 54901	920-420-0674
Town Treasurer	Laura Hunt	4749 Plummers Pt Rd, 54904	920-385-6866
Town Clerk	Jeannette Merten	1076 Cozy Lane, 54901	920-235-7771